



## **Director of Residential Property Management for Bosa Properties - Vancouver**

### **The Company:**

The story of Bosa Properties is one of entrepreneurship, commitment and a passion for real estate and construction that began over 50 years ago. Decades in the business have taught us how to create home that are timeless in design, universal in their appeal and comfortable for homeowners at every stage of life. Each home we build is more intelligent than the last and we are constantly thinking about how we can improve and innovate. Being a forward-thinking company matters to us and influences everything from where we build our projects to the amenities and technologies we build into them. Today, our hallmark of excellence is more than a promise; it's a standard we live by.

### **The Position:**

Based in downtown Vancouver, Bosa Properties are looking to enhance their team by appointing a Director of Residential Property Management into a new role that has been created due to company growth. This position will see you become responsible for managing the ever-growing residential rental portfolio within Bosa Properties across the Lower Mainland, including the operation, physical condition and financial performance of all residential rental buildings in accordance with applicable management contracts. As Director, you will uphold and enhance the Bosa Properties' hallmarks of excellence and quality. The company offers you an excellent benefits and compensation package, and the opportunity to grow with the company.

### **The Ideal Candidate:**

- Intelligent
- Great communicator
- Passionate
- Results-oriented
- Strong business performance and financial management acumen
- Great at selecting, managing and motivating people
- Good mix of providing direction, strategic thinking and managing the day to day operations of an expanding portfolio

### **Qualifications:**

- At least 5 years' experience in residential property management
- Degree/Diploma in Real Estate or equivalent
- CPM designation and/or Yardi Voyageur experience a strong asset



**Job Requirements:**

- Build and maintain strong working relationships with owners and tenants through regular meetings and appropriate communication
- Regularly review all aspects of the portfolio including operational, building condition and financial performance
- Work closely with internal and external partners to ensure excellent maintenance of the property and grounds
- Dealing with day to day operational issues
- Implement, oversee and direct best practices of property management operations
- Responsible for administration, budgeting and financial reporting
- External relations

**To Apply:**

If you have the required skills and experience to apply for this opportunity, please submit your resume in Word format by emailing Carolyn Davies [cdavies@360recruitment.ca](mailto:cdavies@360recruitment.ca)

While we thank all applicants in advance for their interest, only those selected for an interview will be contacted.