



Construction Project Coordinator

Are you passionate? Driven? Confident? Conscientious? Inspired by design? Do you want to work for a company free of egos but full of ambition?

Who We Are

Inspired by our purpose of Thoughtful Urbane Densification, MOSAIC is committed to building rowhomes and apartments where great design isn't a luxury, it's a given. Everything we do is about creating well designed homes with enduring value. Attention to detail and our passion for providing delightful service have made us an industry leader and an inspiring team to be a part of.

The Opportunity

A key link between the construction project site and office, the Project Coordinator is responsible for the timely delivery and execution of project paper-work and support from due diligence through to the successful completion of the project.

What We Offer

- The opportunity to grow your career within Construction;
- A competitive package – pay, bonus, company paid benefits, tuition reimbursement and regular internal and external learning opportunities;
- An awesome culture – open spaces for collaboration, tons of fun social events to build relationships and of course, talented & passionate colleagues to work alongside with; and
- A team that lives our core values of doing the right thing, doing work to be proud of, being a great place to work, being the best, and being profitable.

What You Bring

- To start, you have a passion for quality and great design. You have desire to build delightful spaces you will be proud of for years to come;
- Second, you have 2 or more years' experience in the construction industry in a similar position;
- Third, you are organized and detail oriented. You like working in a fast paced environment where you can build relationships and provide exceptional customer service; and
- Finally, you have the drive, energy and determination to make things better. You embrace feedback and aren't afraid to have an opinion or make a suggestion.

Above all, we're looking for someone who works hard and genuinely cares about their job, their colleagues, and the people who buy the homes we build. Interested?

To apply, send your resume to careers@mosaichomes.com – be sure to include "Project Coordinator" in the subject line. We'll follow up if it looks like you may be a fit.